ST MICHAEL'S PARENTS & FRIENDS ASSOCIATION

Minutes of AGM Meeting Held at St Michael's School, Tuesday 17\textsuperscript{th} February, 2015.

OPENING: The meeting commenced at 5.30pm with an opening prayer.

ATTENDANCE: Alan Richards, Kylie Smith, Lea Martin, Joanne McGowan, Helen Booij, Shannon Bidgood, Kristy Vardouniotis, Justine Hind and Sylvia Wagner.

APOLOGIES Lyndal Rick, Grace Leotta and Ngairie Shelley.

MINUTES OF PREVIOUS AGM MEETING: Aland Richards moved "that the minutes from the last AGM meeting held on the 18\textsuperscript{th} February, 2014 be taken as read", seconded by Lea Martin.

CORRESPONDENCE INWARDS: As per Correspondence book.

ELECTION OF MEMBERS OF THE EXECUTIVE: All positions filled as per attached

PRESIDENT'S REPORT Alan welcomed everyone back for another great year ahead.

TREASURER'S REPORT Report Attached.

PRINCIPAL'S REPORT Report Attached.

OSHC Report Attached.

GENERAL BUSINESS: Budget 2015 - The proposed Budget for 2015 are as follows:-

$3,000 Readers
$1000 Catholic Education Week
$1300 Sports Ribbons and Trophies
$500 Year 6 Graduation
$300 Audit Fees
New Slushy machine for the tuckshop – price to be looked into.
$5000 Dance Fever
New Desks and chairs for new buildings – for future.
Buildings – Lea made note that as our school number has grown over 300 students we can now apply for the final building stage. Lea to take this up and to keep us informed of it.

Uniform Shop – Helen is looking into some extended hours of opening of the uniform shop before the start of school in 2016. It was discussed that if might need to be moved to another building for easier trying on of clothes. As well as opening a few more times in the week leading up to school starting in 2016.

Disco Dates – Possible disco dates for this year are June 12th and November 20th. These to be discussed further and notices sent out in the newsletter.

P & F Meeting Dates for 2015: Below are the proposed dates for our meetings next year all to be held at the school staff room at 5.30pm on the following Tuesdays.

- 17th February – AGM
- 17th March
- 28th April
- 19th May
- 16th June
- 21st July
- 20th October
- 17th November

CLOSE
There being no further business, the meeting was closed at 6.50pm.

Date of next meeting is – Tuesday 17th March at 5.30pm.

Confirmed as a correct record by:

Alan Richards
President
St Michael’s P & F Association
Minutes of the Annual General Meeting held in the School Staff Room Tues 17th Feb, 2015

<table>
<thead>
<tr>
<th>Attendance</th>
<th>Helen Booij, Shannon Bidgood, Joanne McGowan, Alan Richards, Lea Martin, Kristy Vardouniotis, Kylie Smith, Justine Hind and Sylvia Wagner</th>
</tr>
</thead>
<tbody>
<tr>
<td>Apologies</td>
<td>Grace Leotta, Lyndal Rick and Ngairie Shelley</td>
</tr>
<tr>
<td>Opening</td>
<td>The Annual General Meeting opened at 5.30pm. Opening prayer read by Lea Martin.</td>
</tr>
<tr>
<td>Minutes of the</td>
<td>Minutes of the Annual General Meeting Held on 18th February, 2014 were tabled.</td>
</tr>
<tr>
<td>Previous AGM</td>
<td>Mov: Alan Richards</td>
</tr>
<tr>
<td></td>
<td>Seconded: Lea Martin</td>
</tr>
<tr>
<td>Amendments to the Minutes - Nil</td>
<td></td>
</tr>
<tr>
<td>Business Arising from the Minutes - Nil</td>
<td></td>
</tr>
<tr>
<td>Treasurer’s</td>
<td>Treasurer’s Report was tabled and read</td>
</tr>
<tr>
<td>Report</td>
<td>Mov: Kylie Smith</td>
</tr>
<tr>
<td></td>
<td>Seconded: Alan Richards</td>
</tr>
<tr>
<td>President’s</td>
<td>2014 President’s Report tabled and read</td>
</tr>
<tr>
<td>Report</td>
<td>Alan welcomes everyone back for another school year and wished everyone a good year ahead.</td>
</tr>
<tr>
<td>Election of</td>
<td>Alan handed the proceedings over to Lea Martin. All positions were declared vacant with Lea calling for nominations for the positions as follows:-</td>
</tr>
<tr>
<td>Office Bearers</td>
<td></td>
</tr>
</tbody>
</table>

1 President/Chair
- Nominated: Alan Richards
- Moved: Lea Martin
- Seconded: Jo McGowan
- Accepted.
- Agreed unanimously

ELECTED: Alan Richards

2 Vice President
- Nominated: Kristy Vardouniotis
- Moved: Lea Martin
- Seconded: Kylie Smith
- Accepted.
- Agreed unanimously

ELECTED: Kristy Vardouniotis

3 Secretary
- Nominated: Kylie Smith
- Moved: Lea Martin
- Seconded: Jo McGowan
- Accepted.
- Agreed unanimously

ELECTED: Kylie Smith

4 Treasurer
- Nominated: Justine Hind
- Moved: Lea Martin
- Seconded: Jo McGowan
- Accepted.
- Agreed unanimously

ELECTED: Justine Hind

5 Diocesan Delegate
- Nominated: Sylvia Wagner
- Moved: Lea Martin
- Seconded: Helen Booij
- Accepted.
- Agreed unanimously

ELECTED: Sylvia Wagner
| Election of Sub Committees | 1 | Tuckshop  |
|                           |   | Joanne McGowan |
|                           | 2 | Parent Education & Support  |
|                           |   | Ngairie Shelley and Lyndal Rick |
|                           | 3 | Uniform  |
|                           |   | Helen Booij |
| Appointment of Auditors   |   | The School accountants to review the 2014 accounts. |
|                           |   | These will be presented at a later date |
| Meeting Closed            |   | Lea thanked everyone for the contribution |
|                           |   | Meeting closed at 6.50pm |

Signed by President

Dated
Treasurers Report Dec 2014

General Cheque Account: $8,282.28
- No major movements
- Income Term 4 School Levy

Tuckshop Account: $4,608.29
- Expenditure $2,954.15

Parent Support Group Account: $4,262.86

P&F Levy Account: $10,527.52
- Income P&F Levy Term 4 $3,500.00

Investment Account – 6 months: $31,381.78

Investment Account – 6 months: $10,460.59

Total: $69,523.32

Justine Hind
Treasurer
Opening Prayer

Loving Lord,
look upon our School Family:
those with whom we journey each day, 
and all with whom
we wish to unite and associate ourselves
for the Christian education of the young.
We come before you
with our own strengths and weaknesses,
and ask you to enable us
to strengthen and support each other
as we build on those before us and around us.
Extend our vision
and work in us each day
the miracle of touching hearts
amongst all to whom you send us.
God in our midst,
renew us in faith and commitment,
and continue to inspire us
with your spirit. Amen.

Thank you for your presence here at our P&F AGM. Each of you is very welcome and we encourage your active participation in your child’s education. So far we have had a great start to the 2015 year with 310 enrolments and I would like to thank our staff who have put in such a great effort to prepare for the beginning of the school year. We are so very blessed to have a group of dedicated people to work with our students. This year we welcome Sarah Hession in Year 6, Elizabeth Wyatt and Alyce Cahill to the Learning Support Teacher role, Cherie Hughes as our counsellor and Darren Miller as our Indigenous Liaison Officer. Allan Yeatman has been driving the Yarrabah bus for us and will continue for Term 1 in this role. We have also increased Dorina Gawley’s time in the front office which has assisted us with the administration of the school as our numbers increase.

Secondly, I would like to thank the P&F executive for their support – Alan Richards, Kylie Smith and Justine Hind. It is a great opportunity for parents to become more deeply involved in life at St Michael’s and the chance for us to all get to know each other better.

It is my hope as principal of St Michael’s School, that all students, parents and staff feel welcome and at home within our community.

This year has started off with a bang and students have been involved in our Year 5 and 6 leadership morning and our whole school mass to celebrate the start of the year. Next week the spirit committee will attend the Caritas Just Leadership Day.

Sport has been high on our agenda with hockey, netball and football all beginning, as well as beginning fun run in preparation for our school cross country.
Staff have been very busy with professional development and so far have been involved in behaviour management, shared planning, religious education and visible learning, providing meaningful feedback to improve student outcomes and goal setting.
St Michael’s OSHC P&F Report 17/02/2015

Good evening everyone

I would like to welcome the new families to St Michael’s OSHC as well as the returning families back to St Michael’s OSHC. The St Michael’s Yarrabah Bus is in good use, as we now have five families using it to get to St Michael’s from the state school.

Our numbers are on the way up from the teens to the twenties with lots of siblings now coming through. It’s become a family affair.

Garden News

The children are enjoying their time in the garden. We have beautiful sunflowers and worms in our garden.

Parent Involvement Knowing how busy families are, we would still appreciate parent involvement. This can be as simple as passing along a healthy recipe for us to use during afternoon tea, donating any interesting items or giving some time in the garden. We look forward to your efforts.
This week a group of children promoted our garden by appearing in Post Ed. after visiting Gordonvale Primary School. Though the garden is shared with the school, often the children involved are OSHC kids. Our aim is to grow produce to display in the Cairns Show again.

Kind Regards

Shannon Bidgood

St Michael's OSHC Coordinator.