ST MICHAEL'S PARENTS & FRIENDS ASSOCIATION

Minutes of Meeting Held at St Michael's School, Tuesday 18\textsuperscript{th} February, 2014.

OPENING: The meeting commenced at 5.30pm with an opening prayer.


APOLOGIES Lyndal Rick and Helen Booij

MINUTES OF PREVIOUS AGM MEETING: Alan Richards moved "that the minutes from the last AGM meeting held 19\textsuperscript{th} February, 2013 be taken as read", seconded by Lea Martin – Carried.

CORRESPONDENCE INWARDS: As per the Correspondence Book.

ELECTION OF MEMBERS OF THE EXECUTIVE: All positions filled as per attached

PRESIDENT'S REPORT: Alan welcomed everyone back to a new year at St Michael's and he hopes everyone looks forward to a wonderful year ahead.

TREASURER'S REPORT: Report Attached.

PRINCIPAL'S REPORT: Report Attached.

OSHC: Report attached.

GENERAL BUSINESS: Budget 2014: The proposed Budget for 2014 are as follows:-

- $3,000 Readers
- $1000 Catholic Education Week
- $500 Sports Ribbons
- $500 Year 7 Graduation
- $300 Audit Fees
- $7800-$8000 ipads

Netball equipment and uniforms to be discussed at a later date.

Football equipment to be discussed at a later date.
Sports Uniforms: It was discussed that we may look at handing over the sale of the sports uniforms to Helen. But this will be discussed at a later date.

Proposed Meeting Dates
St Michael's P & F Committee
Tuesday 18th March
Tuesday 27th May
Tuesday 17th June
Tuesday 22nd July
Tuesday 19th August
Tuesday 21st October
Tuesday 18th November
(all commencing at 5.30pm in the meeting room)

CLOSE
There being no further business, the meeting was closed at 6.20pm.

Date of next meeting is – Tuesday 18th March, 5.30pm.

Confirmed as a correct record by:

Alan Richards
President
St Michael's P & F Association
Minutes of the Annual General Meeting held in the School Staff Room Tues 18th Feb, 2014

Attendance
Colleen Murray, Lea Martin, Justine Hind, Kim McCormack, Sylvia Wagner, David Thomas, Karen Smith, Alan Richards and Kylie Smith

Apologies
Lyndal Rick and Helen Booij

Opening
The Annual General Meeting opened at 5.30pm. Opening prayer read by Lea Martin.

Minutes of the Previous AGM
Minutes of the Annual General Meeting Held on 19th February, 2013 were tabled.

Moved: Alan Richards
Seconded: Lea Martin

Amendments to the Minutes - Nil
Business Arising from the Minutes - Nil

Treasurer's Report
Treasurer's Report was tabled and read

Moved: Karen Smith
Seconded: Sylvia Wagner

President's Report
2014 President's Report tabled and read
Report Attached

Election of Office Bearers
Alan handed the proceedings over to Lea Martin. All positions were declared vacant with Lea calling for nominations for the positions as follows:-

1. President/Chair
   Nominated: Alan Richards
   Moved: Lea Martin
   Seconded: Karen Smith
   Accepted.
   Agreed unanimously
   ELECTED: Alan Richards

2. Vice President
   Nominated: Karen Smith
   Moved: Kylie Smith
   Seconded: Alan Richards
   Accepted.
   Agreed unanimously
   ELECTED: Karen Smith

3. Secretary
   Nominated: Kylie Smith
   Moved: Justine Hind
   Seconded: Colleen Murray
   Accepted.
   Agreed unanimously
   ELECTED: Kylie Smith

4. Treasurer
   Nominated: Justine Hind
   Moved: Lea Martin
   Seconded: Kim McCormack
   Accepted.
   Agreed unanimously
   ELECTED: Justine Hind

5. Diocesan Delegate
   Nominated: Sylvia Wagner
   Moved: Lea Martin
   Seconded: Colleen Murray
   Accepted.
   Agreed unanimously
   ELECTED: Sylvia Wagner
<table>
<thead>
<tr>
<th>Election of Sub Committees</th>
<th>1</th>
<th>Tuckshop</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td>Jo McGowan</td>
</tr>
<tr>
<td>Appointment of Auditors</td>
<td>2</td>
<td>Parent Education &amp; Support</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Lyndal Rick and Ngairie Shelley</td>
</tr>
<tr>
<td>Meeting Closed</td>
<td>3</td>
<td>Uniform</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Helen Booij</td>
</tr>
<tr>
<td></td>
<td></td>
<td>To be looked into at a later date</td>
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<tr>
<td></td>
<td></td>
<td>Lea thanked everyone for there contribution.</td>
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<tr>
<td></td>
<td></td>
<td>Meeting closed at 6.20pm</td>
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</tbody>
</table>

Signed by President

Dated
# St Michael's Parents and Friends Association

P O Box 64 Gordonvale 4865  Telephone 40 561 614  Fax 40565004

**Overview of P & F Bank Accounts**

1st November through 30th November 2013

<table>
<thead>
<tr>
<th>Account - (Cheque)</th>
<th>Opening Balance</th>
<th>$ 12 624.93</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Closing Balance</td>
<td>$ 10 234.77</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Account - (Investment 6 months)</th>
<th>Opening Balance</th>
<th>$ 30 458.63</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Closing Balance</td>
<td>$ 30 458.63</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Account - (Tuckshop)</th>
<th>Opening Balance</th>
<th>$ 1 639.58</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Closing Balance</td>
<td>$ 1 792.72</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Account - Tuckshop Investment 6 Months</th>
<th>Opening Balance</th>
<th>$10 152.88</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Closing Balance</td>
<td>$10 152.88</td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>Account- (P&amp;F LEVY)</th>
<th>Opening Balance</th>
<th>$ 7 171.42</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Closing Balance</td>
<td>$ 10 358.62</td>
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</table>

<table>
<thead>
<tr>
<th>Account- Parent Support and Education</th>
<th>Opening Balance</th>
<th>$ 3 102.80</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Closing Balance</td>
<td>$ 3 604.76</td>
</tr>
</tbody>
</table>

**Overall Account Balance @ 30th November 2013**

$66 602.38

Prepared by Justine Hind 30.11.2013

Treasurer

Signed __________________________
Treasurers Report November 2013

General Cheque Account: $10,234.77
  • Payment for Sports Uniform Start of Year Stock 2014

Tuckshop Account: $1,792.72
  • No major movements for November
  • Income Tuckshop $4,175.90
  • Expenditure Wages $2,023.68
  • Expenditure Stock $1,999.73

Parent Support Group Account: $3,604.76
  • Income from Mother’s Day Stall Money from 2012 found N. Shelley

P&F Levy Account: $10,358.62
  • Term 4 Levy Payment St Michael’s $3,180.00

Investment Account - 6 months: $30,458.63
  • No Movement

Investment Account - 6 months: $10,152.88
  • No Movement

Total of Accounts $66,602.38

Justine Hind
Treasurer
Overview of P & F Bank Accounts
1st December through 31st December 2013

<table>
<thead>
<tr>
<th>Account - (Cheque)</th>
<th>Opening Balance</th>
<th>$10,234.77</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td>Closing Balance</td>
<td>$10,773.57</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Account – (Investment 6 months)</th>
<th>Opening Balance</th>
<th>$30,458.63</th>
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<td>Closing Balance</td>
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<table>
<thead>
<tr>
<th>Account – (Tuckshop)</th>
<th>Opening Balance</th>
<th>$1,792.72</th>
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<tbody>
<tr>
<td></td>
<td>Closing Balance</td>
<td>$1,794.24</td>
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</tbody>
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<th>Opening Balance</th>
<th>$3,604.76</th>
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</thead>
<tbody>
<tr>
<td></td>
<td>Closing Balance</td>
<td>$3,607.82</td>
</tr>
</tbody>
</table>

Overall Account Balance @ 31st December 2013
$67,154.56

Treasurer

Signed ____________________________
Treasurers Report December 2013

General Cheque Account: $10,773.57
  • Income from Disco Money Sales $529.70

Tuckshop Account: $1,794.24
  • No movements for December

Parent Support Group Account: $3,607.82

P&F Levy Account: $10,367.42

Investment Account – 6 months: $30,458.63
  • Roll over 27.01.14

Investment Account – 6 months: $10,152.88
  • Roll over 16.02.14

Total of Accounts $67,154.56

Justine Hind
Treasurer
Opening Prayer
Loving Lord,
look upon our School Family:
those with whom we journey each day,
and all with whom
we wish to unite and associate ourselves
for the Christian education of the young.
We come before you
with our own strengths and weaknesses,
and ask you to enable us
to strengthen and support each other
as we build on those before us and around us.
Extend our vision
and work in us each day
the miracle of touching hearts
amongst all to whom you send us.
God in our midst,
renew us in faith and commitment,
and continue to inspire us
with your spirit. Amen.

Thank you for your presence here at our P&F AGM. Each of you is very welcome and we encourage your active participation in your child’s education. So far we have had a great start to the 2014 year and I would like to thank our staff who have put in such a great effort to prepare for the beginning of the school year. We are so very blessed to have a group of dedicated people to work with our students. Secondly, I would like to thank the P&F executive for their support – Alan Richards, Kylie Smith and Justine Hind. It is a great opportunity for parents to become more deeply involved in life at St Michael’s and the chance for us to all get to know each other better.

It is my hope as principal of St Michael’s School, that all students, parents and staff feel welcome and at home within our community.

This year has started off with a bang and students have been involved in our Year 5 to 7 leadership morning, Caritas Just Leadership Day and our whole school mass to celebrate the start of the year.

Sport has been high on our agenda with hockey, netball and football all beginning.

Staff have been very busy with professional development and so far have been involved in behaviour management, shared planning, information technology, Circle solutions and goal setting.
Good evening everyone.

Welcome to all returning and new families to St Michael’s (OSHC) Outside School Hours Care

I would like to welcome back to St Michael’s OSHC Mrs. Anderson, Miss Melanie and Mrs. Galeano, we are going to have an exciting 2014 with the Active After School Sports Program, busy but fun.

**Active After School Sports Program news**

2014 starting off with a bang, term 1 swimming Active After School Sports Program commencing Tuesday the 18/2/2014 at the Gordonvale Swimming Club. running for the rest of term one, finishing on the 1/4/2014

We have 20 spots to fill and they are filling up fast, so get your permission form and swimming ability forms in quick. These forms are available at OSHC.

Our second day of the Active After School Sports Program will be held on Thursdays at OSHC on the oval/basketball court. Starting Thursday 20/2/2014 till 3/4/2014 we will be doing different sports. Thursdays have no limited spots, as we are at our own OSHC.

**Garden news**

Over the Christmas break our OSHC Garden was growing and growing one of our Paw Paw tress is now starting to fruit. There is lots of basil growing and we are starting to grow cherry Tomato’s again Yum! Mrs. Anderson is calling all green thumbs to help her in the garden.

**Diocese news**

The Diocese handover is in full swing. Our automated payment system, EziDeb it has commenced. Payments will be deducted from your accounts weekly so please fill in your EziDebit form and return to OSHC ASAP.

We are also collecting booking forms for 201. All parents/caregivers need to fill them in and return them ASAP.
Birthdays

A big Happy Birthday to Emery Evert, Caitlin Richards, and Kai Crawford

Masters Funding

With the $75.00 gift voucher from Master’s, Mrs. Anderson has purchased new seedlings, fertilizer, tomato trellises and some mulch. We thank Masters for their wonderful support.

Community news

I would like to say a very big thank you to a lovely lady by the name of Patricia, who has made some wonderful costumes for St Michael’s OSHC. Keep an eye out for photos in our next newsletter, the kids will love them.

Apologies for missing the first P&F but we are still at swimming.

Shannon Forrester
Coordinator
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M:  04087438831