

## Tuckshop at St Michael's

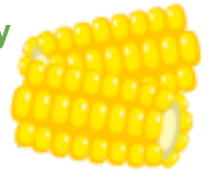
Dear parents

Our tuckshop will be reopening in Week 4 (week beginning Monday 14<sup>th</sup> February) with our new Tuckshop Convenor at the helm. Welcome Chandell!

This year, in addition to our updated Tuckshop menu and the ever popular Subway Tuesdays, we are excited to announce that we will be offering **breakfast before school on Thursdays and Fridays starting in Week 4.**

### When is the school Tuckshop open?

Thursdays and Fridays for breakfast and both lunches. We also have **Subway Tuesdays.**



### How do I order Tuckshop online for my child?

St Michael's School uses Flexischools.

You can download the app or visit their website here

<https://flexischools.com.au/parents>.

- New users of Flexischools – there are helpful instructions on the website and a video showing how to sign up and start ordering.
- Current users of Flexischools – you will need to update your child's year level and class before you can place an order.

Parents can order Subway Tuesday and any item from our Tuckshop menu for first and second break through Flexischools. The full menu can be viewed online.

### Order time cut-offs for Flexischools

- **Subway Tuesday** – orders must be placed by 2:30pm on Mondays. The first orders for 2022 should be placed by 2:30pm on Monday 14th February. Ordering is only available through Flexischools (no cash orders).
- Tuckshop – orders must be placed the previous day (eg order Wednesday for Tuckshop on Thursday).

### Do you accept cash sales and bag orders over the counter?

Yes! Bag orders must be handed to the Tuckshop by your child before 8.30am.

Orders must be in a brown paper bag with the following information written clearly on the front -

- your child's name
- class (eg 1A)
- items being ordered
- total money in the bag

Money must be in a named ziplock bag inside the brown bag for hygiene.



If change is required, this will be sent to the office in the ziplock bag for your child to collect at the last bell.

A selection of hot food, all snacks, treats, and drinks are available for over-the-counter cash sales at first and second break. All items from the breakfast menu can be ordered over the counter.

### **How do I order Breakfast for my child?**

Just like lunches, our breakfast menu can be pre-ordered through Flexischools or ordered over the counter on the day.

### **What if I have ordered online and my child is sick?**

If you notify the office prior to 8.30am that your child is sick and has a tuckshop order, we can carry over your order to the following week. You can also email the tuckshop convenor direct [tuckshop.gordonvale@cns.catholic.edu.au](mailto:tuckshop.gordonvale@cns.catholic.edu.au).

### **How do I help in the Tuckshop?**



We're so happy you asked!

We are always in need of helpers to assist with preparing orders in the morning and helping with counter sales during both lunch breaks. Any time you can offer is greatly appreciated.

Our school volunteers are required to undertake a site induction, some student protection training and must be double vaccinated for Covid-19. Inductions are renewed yearly, please see our friendly office staff for information on how to Volunteer at our school.

So, please support our Tuckshop and check out the new menu. Your feedback and suggestions are most welcome.

Kind regards

Jacqueline Jackson  
Principal

Chandell Van Rees  
Tuckshop Convenor